HOW TO COMPLETE YOUR COURSE AND HOUSING PREFERENCE FORM

2015-2016

Let’s get started planning your first semester at Randolph! This guide is intended to provide instruction and support for you as you consider the coursework you’d like to study and the way you’d like to live at the College. The Course and Housing Preference Form is a starting point – we expect there to be adjustments as we move through the summer months and into Fall Orientation. The form is designed to capture your preferences in terms of the classes you would like to take and the details of how you like to live so that our academic advising and residence life staff can place you in courses or with a roommate who shares your preferences.

Step 1:

Spend some time reviewing this guide before you get started with the on-line form.

Step 2:

Allow yourself about 45 minutes to complete the form. Please complete this form in its entirety prior to final submission. The form cannot be saved as you go. If you need to add information, you must resubmit the form.

Step 3:

Get started with the on-line form, the Course and Housing Preference Form. The link to the form is available to you via email.

You should have your high school information and testing results on hand for reference as you complete the form. The form consists of several sections:

- **Student Information** – Let us know who you are.
- **Academic Information** – Let us know your academic goals.
- **First-Year Seminar Selection** – Rank four First-Year Seminar sections.
- **English 103R Section Selection** – Rank three English 103R sections (Writing in College).
- **Math Information** – Tell us about your math background.
- **Riding Information** (optional) – Tell us about your riding background if you plan to ride.
- **Course Preferences and Selection** – Choose 6 different classes (no more than two courses from the same department), a language, and up to 3 partial credit courses that interest you.
- **Housing Preferences** – Tell us how you want to live.

First-Year Seminars and where you live on campus are related. Depending on your four choices of First-Year Seminars, you will be placed in one of the Housing Blocks shown in the form. Students taking classes in the same Block live in the same building together. You are free to choose seminars from any
Block. If you have a specific person with whom you would like to be roommates, the two of you must both select seminars from the same block. If you do not have a specific person you would like to room with, you may choose from any Block. Contact Chris Lemasters (clemasters@randolphcollege.edu), our Director of Residence Life, with questions regarding housing.

Be sure to submit the form at the end! **The form is due by June 1, 2015. Registration for courses is based on WHEN you submit the Course and Housing Preference Form; the earlier you submit this completed form, the better.**

**Step 4:**

Be sure to send your scores from the Advanced Placement (AP) Program, the International Baccalaureate (IB) Program, the GCE A Level examinations, or transfer credit and dual enrollment credit to the Registrar at Randolph College. Some results may not be available until July. Sign up for the course you believe fits your level of study; your Faculty Advisor will make adjustments as necessary when you meet at Fall Orientation. For questions on exam results or placement, contact Associate Dean Paula Wallace, at pwallace@randolphcollege.edu.

**Step 5:**

Complete any required on-line placement testing for math or languages. Dean Wallace will notify you via email if you are required to complete any placement tests.

**I’ve submitted my form. Now what happens?**

Our Master Advisors will complete a course registration for you based on your responses to this form by June 20 (provided your form arrives by June 1) and register you for the courses manually.

You will be able to confirm your registration at one of the "Get Ready for Randolph" sessions this summer on June 20 or June 27. These optional sessions are designed to introduce you to current students, staff, and faculty at the College. Attending “Get Ready for Randolph” is a great way to meet people and feel confident about heading to college. Registration questions and adjustments can be addressed at the June sessions or at Fall Orientation as well.

Housing assignments will be available on July 1. You will be able to view your housing assignment on the Portal (www.my.randolphcollege.edu) on the “Student” tab.

Your Faculty Advisor, whom you will meet during Fall Orientation, will be a primary resource person—one who will not only help you finalize a program of study but also assist you with transition issues and offer options that will affect other aspects of your college experience.

**What else should I be doing?**

A. You can register for the “Get Ready for Randolph” sessions in June and Fall Orientation at www.randolphcollege.edu/newstudents. All first-year students will attend Fall Orientation beginning August 26. Move-in dates vary depending on your activities so check out the enrollment calendar for more information. Classes begin on August 31.
B. Be sure to sign into the Portal, your one-stop shop for all Randolph information. When you deposited, you received an email with your log-in and password for the Portal (www.my.randolphcollege.edu).

C. Be sure to work on completing the other required forms for enrollment at Randolph:

- Medical Record and Special Housing Requests (Residential – due August 1)
- Medical Form for Students Living off Campus (Commuter – due August 1)
- Health Insurance Waiver (Available after May 15 and due August 1)
- Account Agreement (Required of all Randolph students and due August 1)
- Discloser Consent (FERPA - optional)
- Athletic Participation Forms (For student athletes only and due July 1)

You can find these forms and much more at www.randolphcollege.edu/newstudents.
POINTS TO KEEP IN MIND IN PLANNING

YOUR FIRST-SEMESTER PROGRAM OF STUDY

- A list of First-Semester Courses Open to First-Year Students follows. Normally, advanced level courses (200-, 300-, and 400-level courses) are not open to first-year students, so unless you qualify for advanced placement or complete a prerequisite, the courses on this list are the only ones in which you can enroll in your first semester.

- Many of the courses will qualify as part of Randolph’s General Education Program. In general, you don’t need to worry about requirements at this time. At your advising meetings during Fall Orientation, your Faculty Advisor will explain Randolph’s requirements and work with you to ensure that you are making progress to fulfill them.

- Choose a subject that is new to you.

- Your first-semester program of study must include subjects in at least four different departments for both semesters of the first year. This is a degree requirement.

- If you think you know the subject area in which you might major, include a course to explore that interest further.

- If you plan to continue in college any subject that you studied in high school, it will be to your advantage to include it in your first-semester program. Your Faculty Advisor will help determine the appropriate level of these courses.

- Choose courses that are balanced in terms of types of material and the work involved. Some courses require frequent writing outside of class; others require extensive reading but few written assignments. Some have assignments due each class meeting; others have primarily long-range projects. For most students, it is advisable to choose a variety of courses in each semester.

- If you qualify for credit or placement resulting from Advanced Placement (AP), the International Baccalaureate (IB) Program, GCE A Level, or transfer credit, it will have an effect on the course level you elect in the discipline. In addition to discussing your course selections during advising meetings, your Faculty Advisor will help ensure you are enrolled in the level at which you should begin your college work in certain disciplines.
FIRST-SEMESTER COURSES OPEN TO FIRST-YEAR STUDENTS

2015-2016

Below are listed the courses appropriate for first-year students (100-level courses, or introductory courses). All are three (3) or four (4) credit courses. Courses that have prerequisites or require advanced placement are not listed, but if you qualify, you may register for them during Orientation. Students are asked to choose six (6) courses from the following listing. Note: Courses designated with an asterisk (*) carry a fee.

ARTH 101. Introduction to History of Art I: Ancient Egyptian to Early Renaissance Art (3)
ARTH 105. Introduction to Asian, African, and Islamic Art (3)
ARTH/CLAS 179. Masterworks of Greek and Roman Life (3)
ARTH 187. Venice and the Renaissance (3)
ARTS 103. Introduction to Studio Art (3)*
ASTR 103/103L. Introduction to Astronomy: Cosmology and Laboratory (4)
BIOL 103/100L. Introductory Biology and Laboratory (4)
BUS 151. Introduction to Business (3)
CHEM 105/105L. General Chemistry I and Laboratory (4)
CHIN 106. Modern Chinese Literature (3)
CLAS/HIST 180. Ancient History (3)
COMM 102. Introduction to Mass Media (3)
COMM 159. Public Speaking (3)
CSCI 151. Computer Programming I (3)
ECON 101. Principles of Macroeconomics (3)
ECON 102. Principles of Microeconomics (3)
EDUC 108. Educational Psychology and Classroom Management (3)
ENGL 111. Writing Women (3)
ENGL 113. Topic: Madness in Literature (3)
ENGL 156. Pulp Fiction (3)
EVST 101. Environmental Science (3)
EVST/PHYS 176/176L. Physical Geology and Laboratory (4)
HIST 101. Modern Europe to 1750 (3)
HIST 104. Modern Europe 1900 to Present (3)
HIST 123. Introduction to East Asian Civilization (3)
HIST 137. North America from the Ice Age to Now (3)
MATH 113. Elementary Mathematical Modeling (3)
MATH 119. Precalculus (3)
MATH 149. Calculus I (3)
MATH 150. Calculus II (3)
MUSC 103. Basic Elements of Music (3)
MUSC 107. Music Theory I (3)
MUSC 109. Introduction to Music History (3)
P ED 161. Introduction to Athletic Training (3)
P ED 163. Nutrition and Fitness Performance (3)
P ED 165. Lifetime Wellness (3)
PHIL 132. Knowledge and Reality (3)
PHIL 133. Introduction to Philosophy: Ethics and Public Life (3)
PHIL/COMM 175. Practical Reasoning (3)
PHIL/CLAS 177. Classical Philosophy (3)
PHYS 105/105L. Introductory Physics and Laboratory (4)
PHYS 115/115L. General Physics and Laboratory (4)
POL 101. American Political System (3)
POL 105. Comparative Democracies (3)
POL 107. Peace and Conflict Resolution (3)
POL 113. World Politics and Organization (3)
POL 115. Introduction to East Asian Politics and Culture (3)
PSYC 105. Introduction to Psychology (3)
RELG 147. Religions of Asia (3)
RELG 148. Tibet Religion
RELG/PHIL 183. Faith and Doubt (3)
SOC 101. Human Societies (3)
SOC 114. Contemporary U.S. Society (3)
THTR 111. Stagecraft (3)
THTR 117. Basics of Design (3)
THTR 123. Beginning Acting (3)
THTR 127. Voice and Diction (3)
THTR 142. Introduction to Theatre (3)

FOREIGN LANGUAGES
Reminder—Foreign language departments determine placement based on your high school
preparation and/or on placement tests if a determination cannot be made based on that
preparation. If you have prior course work in a language you are planning to study in college, in
selecting your course preferences for first semester, you will simply choose the foreign language
on the list with the indication “continuing.”

If you plan this fall to begin a language you have not previously studied, you should choose the
elementary course.

Note: International students whose first language is not English are eligible for exemption from
this requirement.

CHIN 101. Elementary Chinese (4)
CHIN Continuing (3)
FREN 101. Elementary French (4)
FREN Continuing (3)
GREK 101. Elementary Ancient Greek (4)
GREK Continuing
LATN 101. Elementary Latin (3)
LATN Continuing (3)
SPAN 101. Elementary Spanish (4)
SPAN Continuing (3)

PARTIAL CREDIT COURSES/ADDITIONAL OPTIONS
Choose a maximum of three courses (3) from the following listing.
Note: Courses designated by an asterisk (*) carry a fee. See the Academic Catalog for fee
policies.

DANC 101. Composition (2)
DANC 121. Pilates Mat I (1)
DANC 131. Elementary Dance Technique (1 or 1.5)
DANC 141. Elementary Ballet (1)
DANC 155. Repertory (1)
ENGL 167. Exploring Creative Writing (1)
EQST 101. Introduction to Equine Studies (2)
IST 111. Alexander Technique (2)
MUSC 103L. Basic Musicianship Lab (.5)
MUSC 129. Introduction to Voice Study (1)
MUSC 131. Voice Lessons (1 or 2)*
MUSC 133. Chorale (1)
MUSC 147. Piano Lessons (1 or 2)*
MUSC 149. Organ Lessons (1 or 2)*
MUSC 151A. Strings Lessons: Violin (1 or 2)*
MUSC 151B. Strings Lessons: Viola (1 or 2)*
MUSC 151C. Strings Lessons: Cello (1 or 2)*
MUSC 159. Guitar Lessons (1 or 2)*
MUSC 161A. Woodwinds Lessons: Flute (1 or 2)*
MUSC 161B. Woodwinds Lessons: Clarinet (1 or 2)*
MUSC 161C. Woodwinds Lessons: Oboe (1 or 2)*
MUSC 161E. Woodwinds Lessons: Saxophone (1 or 2)*
MUSC 163A. Brass: French Horn Lessons (1 or 2)*
MUSC 163B. Brass: Trumpet Lessons (1 or 2)*
MUSC 163C. Brass: Trombone Lessons (1 or 2)*
MUSC 163D. Tuba/Euphonium Lessons (1 or 2)*
MUSC 165. Drumset Lessons (1 or 2)*
MUSC 171. Ensemble (1)
MUSC 172. Chamber Orchestra (1)
P ED 1101. Fitness Walking (.5)
P ED 1121. Yoga (.5)
P ED 1171 and/or 1172. Weight Training (.5)
P ED 1202. Self Defense (.5)
P ED 1221. Beginning Fencing (.5)
P ED 1251. Beginning Tennis (.5)
P ED 1342. Tai Chi (.5)
P ED 151. Introduction to Riding (1)*
P ED 254. Riding (1)*
P ED 2172. Advanced Strength and Conditioning (.5)
P ED 2402. Lap Swimming (.5)
P ED 4251A. Tennis Team/Women (.5)
P ED 4251B. Tennis Team/Men (.5)
P ED 4302A. Basketball Team/Women (.5)
P ED 4302B. Basketball Team/Men (.5)
P ED 433. Volleyball Team/Women (1)
P ED 434A. Soccer Team/Women (1)
P ED 434B. Soccer Team/Men (1)
P ED 435A. Cross Country Team/Women (1)
P ED 435B. Cross Country Team/Men (1)
THTR 107. Production Laboratory (.5 or 1)

Information on all course offerings is available online at the Portal (Course Catalog and Course Section Search).