

Cleaning and Disinfecting Procedures and Precautions

When these facilities are in use

Randolph College has set up cleaning procedures and precautions following the CDC Guidance for Cleaning and Disinfecting and the Virginia Department of Labor and Industry. We recognize routine cleaning and disinfecting are an important part of reducing the risk of exposure to COVID-19. The College is using EPA approved disinfectants. We will be cleaning the following areas/spaces:

High traffic common areas (e.g. Main Hall, Student Center, hallways, etc.) - Wipe down 2-3 times per day, seven days per week.

High traffic restrooms (e.g. Main Hall, Psychology, Caldwell Commons, etc.) - Twice per day, seven days per week, once by hand and once with fogger machine.

Other restrooms across campus in classroom buildings and office buildings – Once per day.

Classrooms and labs– Once per day. Disinfectant spray and paper towels provided in each classroom along with hand sanitizer. Plexiglass shields installed on podiums in classrooms for professors to stand behind. In addition, a moveable, freestanding Plexiglass stand may be moved into classrooms that do not have podiums. These options add an additional layer of protection, especially in any areas where physical distancing may prove challenging.

Offices – Once per day by custodial staff or the employees occupying the space. Bottle of disinfectant spray with paper towels available in high traffic offices, along with hand sanitizer. Plexiglass shields in various offices and areas where physical distancing may prove challenging (e.g., main reception and information desk at Main Hall, library counter, registrar office, business office cashier and student accounts, dining hall cashier, etc.)

Residence Halls (44 restrooms) – Twice per day, seven days per week—once by hand and once with fogger machine.

Dorm laundry rooms - Once per day, seven days per week, by hand or with fogger machine.

Athletic locker rooms – Twice per day when in use by hand or with fogger machine.

Campus Safety vehicle and golf carts – Beginning and end of each shift.

Other college vehicles – Each driver is responsible for cleaning their own vehicle daily, and hand sanitizer is available in each vehicle.

Shared tools and equipment – Will be cleaned and disinfected prior to the transfer from one employee to another.

Areas where known or suspected to be infected with COVID-19– Where feasible, a period of 24 hours will be observed prior to cleaning and disinfecting. This does not apply if the area(s) in question have been unoccupied for seven or more days. The areas will be cleaned and disinfected thoroughly prior to reopening the spaces.

Additional cleaning procedures may be added later as needed.