

Information for Students about Missing Class

Academic success here at Randolph College has direct ties to class attendance and engaging in the classroom experience, so make it a priority to know and understand the policies of your professors and those of the Health Center.

If you are seen in the Health Center clinic and have a high fever, an obvious injury requiring medical attention, or are vomiting, the Health Center staff, at your request, can provide a “verification” note indicating the date and time you were seen for treatment. Although a few do, most faculty do not accept the verification note as an excused absence. It is your responsibility to read the syllabus and determine what documentation is needed as well as to communicate with professors about illness or reasons for missing class. If a verification note is required by faculty, it should be requested **at the time of the visit**. Therefore, you **should not** go to the Health Center several days after missing class and request a note to verify being seen.

It should be noted that if you are ill or injured and have been advised to avoid contact with others due to the potential spread of illness in a community setting, you will be given a note, or should it be desirable for the Dean to send a note to your professors on your behalf, you must give the Health Center staff permission to discuss the case with the appropriate person(s)/office(s).

In any case, even an excused absence **does not exempt** you from classwork, homework or other required assignments. Bear in mind that excused or unexcused, frequent absences will most often result in a lowered or failing grade. To enhance your learning and to increase your classroom success, please be mindful of these policies and attend class regularly.