

# RANDOLPH COLLEGE

## Student Employment Application

Name:

Today's Date:

Phone No:

E-mail

Intended Major:

Expected Graduation Year:

Which are you?

First Year Student

Are you eligible for  
Federal Work  
Study?

Yes

Returning Student

No, but I want the option  
of applying after 10/1

Transfer Student

Unsure

Indicate your computer skills below:

	None	Minimal	Some	Sufficient	Proficient
Word Processing					
Spreadsheet					
Database					
Web Design					

List other relevant skills (e.g., certified lifeguard, CPR certification, etc.)

Prior Work Experience (list references to jobs you have held that would recommend you for the job you are seeking at Randolph.)

Company:

Position:

Supervisor:

Phone No:

Duties:

Company:

Position:

Supervisor:

Phone No:

Duties:

I certify that all statements are true and understand that if I am employed, misrepresentation or omission of facts noted on my application shall be considered sufficient cause for termination of employment without notice. I understand that this document is an application for student employment, and it is separate from my permanent education record. In consideration of my employment, I agree to conform to the rules and regulations of Randolph College and any subsequent rules in the department in which I am working.

Signature:

Date: