

# COVID-19 Behavior Rubric



Randolph College has implemented a COVID-19 Behavior Rubric to help enforce COVID-19 codes of conduct, regulations, and policies. The main purpose of this document is to inform students of the consequences that will be issued for violations of the Randolph College Health and Safety Pledge, COVID-19 Housing and Code of Conduct contract, and additional posted and/or written rules and guidelines. If a student engages in behavior that is inconsistent with the Randolph College Health and Safety Pledge, COVID-19 Housing and Code of Conduct contract and/or the student handbook, the sanctions described in the COVID-19 Behavior Rubric will be utilized to hold each student accountable. Sanctions may include, but are not limited to the examples shared for each occurrence below:

## LEVEL 1 PROTOCOL

Behavior	First Occurrence	Second Occurrence	Third Occurrence
<ul style="list-style-type: none"><li>1) Not wearing a face covering</li><li>2) Not keeping six feet physical distancing</li><li>3) Using communal spaces inappropriately</li></ul>	<ul style="list-style-type: none"><li>1) Written Warning</li><li>2) Student will be reminded of and asked to adhere to guidelines and relevant expectations.</li></ul>	<ul style="list-style-type: none"><li>1) Conduct Conference</li><li>2) Student will participate in a COVID-19 training with conduct officer.</li><li>3) Student will be placed on disciplinary probation.</li></ul>	<ul style="list-style-type: none"><li>1) Residential students will no longer be able to take in-person classes. The Dean of Students (or designee) will determine if student will engage in virtual classes on-campus or if they will be required to move out of their residential space.</li><li>2) Commuter students will no longer be able to take in-person classes.</li></ul>
<p>Not cleaning kitchen after use</p>	<ul style="list-style-type: none"><li>1) Written Warning</li><li>2) Student will be reminded of and asked to adhere to guidelines and relevant expectations.</li></ul>	<ul style="list-style-type: none"><li>1) Conduct Conference</li><li>2) Student will participate in a COVID-19 training with conduct officer.</li><li>3) Student will be placed on disciplinary probation.</li></ul>	<ul style="list-style-type: none"><li>1) Student will no longer be able to use communal kitchen space.</li><li>2) If a student is reported using a kitchen after privileges have been revoked, the student will no longer be able to take in-person classes. The Dean of Students (or designee) will determine if student will engage in virtual classes on-campus or if they will be required to move out of their residential space.</li></ul>

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## LEVEL 2 PROTOCOL

Behavior	First Occurrence	Second Occurrence
<ul style="list-style-type: none"><li>1) Not attending a scheduled Conduct Conference</li><li>2) Violating visitation policy with Randolph College Residential Student Visitor</li></ul>	<ul style="list-style-type: none"><li>1) Student will be reminded of and asked to adhere to guidelines and relevant expectations.</li><li>2) Student will be placed on disciplinary probation.</li></ul>	<ul style="list-style-type: none"><li>1) Residential students will no longer be able to take in-person classes. The Dean of Students (or designee) will determine if student will engage in virtual classes on-campus or if they will be required to move out of their residential space.</li><li>2) Commuter students will no longer be able to take in-person classes.</li></ul>
<p>Not showing up for COVID-19 testing appointment time</p>	<ul style="list-style-type: none"><li>1) Written Warning</li><li>2) Given 2nd chance to complete test</li><li>3) Student may be placed on disciplinary probation.</li></ul>	<ul style="list-style-type: none"><li>1) Residential students will no longer be able to take in-person classes. The Dean of Students (or designee) will determine if student will engage in virtual classes on-campus or if they will be required to move out of their residential space.</li><li>2) Commuter students will no longer be able to take in-person classes.</li></ul>

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## LEVEL 3 PROTOCOL

Behavior	First Occurrence
<ol style="list-style-type: none"><li>1) Hosting a large social gathering</li><li>2) Violating visitation policies</li><li>3) Refusing to take a COVID-19 test upon request</li><li>4) Not following isolation or quarantine guidelines</li></ol>	<ol style="list-style-type: none"><li>1) Residential students will no longer be able to live on campus and will need to resume classes remotely at an off-campus location.</li><li>2) Commuter will be banned from accessing campus for the remainder of time COVID-19 guidelines are in place.</li><li>3) Additional sanctions may be prescribed, including but not limited to suspension or expulsion.</li></ol>

- All students are subject to receive conduct communications via email or phone. The Dean of Students Office would use the phone number on file with the College. If the phone number listed for the student is no longer in service, the College will be in contact with the emergency contact or parent/guardian on file to relay the information.
- If a COVID-19 policy violation is reported and/or seen but is not listed above, the Dean of Students or their designee will determine the next steps in the conduct adjudication process. These steps will be communicated to the student along with the alleged accusation electronically via the student's Randolph College email address.
- If a student is suspended from the residence halls for violating the College's COVID-19 protocols, the College will not refund any room and board charges.

## Appeal

To appeal the decision of a COVID Conduct Hearing Officer, the student's appeal must be in writing and submitted within 48 hours following the decision of the Officer. The written appeal must be presented to the Dean of Students. The appeal must be based on one or

more of the following: new evidence relevant to the reviewed matter and why it was not available at the time of the hearing, a perceived violation of due process and justification for the claim, and excessive sanctions with an explanation for the reason for such claim.

A COVID Conduct Appeals board will be chaired by The Dean of Students (DOS) or his designee. The DOS will select two other mid-level administrators to join the panel. The initial conduct officer will serve as a resource to the Board, but has no vote.