

# **Commencement Information**

## **Official Graduation Dates are in May, August, and January**

### **May**

- Ceremony held for those graduating in May and the previous January and August.
- Contact DOS Office for information on the ceremony – tickets, schedule, etc.
- Contact the Campus Store for regalia.
- Senior grades are submitted by faculty on the Monday prior to the Commencement ceremony.
- If completing any course work out-of-residence, an official transcript is due the same day as Randolph College senior grades.
- Academic honors are posted at the Registrar's Office on the Wednesday prior to the Commencement ceremony.
- If not participating in the ceremony, notify the DOS Office and the DOC Office. Give the DOC Office an address for mailing your diploma.

### **January (the completion date for those completing requirements in a fall semester)**

- The official graduation date is the Sunday prior to the start of spring semester classes.
- To be eligible all work must be completed by the Friday prior to the official graduation date. If GOOR (graduating out-of-residence) then an official transcript with grades must be submitted by this date.
- Diplomas are not available until May. If you are not planning on attending the May commencement ceremony provide an address where the diploma is to be mailed in May.
- An official transcript showing your degree completion is immediately available.
- A graduation luncheon will be held in December.

### **January Graduation Procedures and Deadlines**

1. Student needs to submit an Application for Graduation (General Education and Major/Minor Forms) by registration day in November one year before finishing.
2. Last day to declare a minor is day seniors register in the April before program completion.
3. Last day to declare a departmental or interdisciplinary major is by registration day in November one year before finishing. In mitigating circumstances, this deadline can be extended until the second week of the spring semester.
4. Last day to declare a self-designed major is by registration day in November one year before finishing.

### **August**

- Must petition the Board of Review for permission to finish requirements in August (contact the DOC Office).
- The official graduation date is the Friday prior to the start of fall semester classes.
- Diplomas are not available until the end of October.
- Official transcripts are available immediately.