


2009 Fall New Student Enrollment Calendar



RANDOLPH COLLEGE

Founded as Randolph-Macon Woman's College in 1891

January-February

Complete the Free Application for Federal Student Aid (FAFSA).

March

The Student Financial Services Office (SFS) will begin mailing Financial Aid Award Packages to admitted students who have completed the FAFSA. You must return your signed Financial Aid Award Letter and Campus Employment Form (if eligible) to the SFS Office within two weeks or by May 1.

March 21

Senior Spring Visit Day.

April

Information on payment options, including the Monthly Payment Plan, will be mailed. The plan begins in June.

April 18

Spring Visit Day.

May

Resident Students should review the enclosed information and complete all required forms. Schedule an appointment for your health physical and immunizations.

Day Students should review the enclosed information and complete all required forms. Schedule an appointment for any necessary immunizations.

State law requires that all students submit proof of adequate immunization, so schedule your appointments now to be sure your immunizations are up-to-date and your immunization and health forms are complete. The forms should be completed and returned by July 1.

May 1

Deadline for returning signed Financial Aid Award Letter and Campus Employment Form (if eligible).

All enrollment deposits are due. After May 1, deposits are accepted based on space availability.

Deposit Refunds: May 1 is the last date that you may request a refund of your enrollment deposit. The deposit is not refundable after May 1.

May 15

International Students: When we have received all required documentation, we will mail international student packets containing I-20 documents, Housing, Health, Immunization, Arrival, and Data forms. Letters from several campus offices, important phone numbers, and a variety of additional information will be included as well.

May 25

Deadline for the Housing Form to be returned to the Director of Residence Life.

Loan information will be mailed by the Educational Credit Management Corporation to students who have accepted their Federal Stafford Loans.

June 1

The Academic Guide and required forms will be available at www.randolphcollege.edu/newstudents. You must complete several online forms affecting course selection and placement. **If you do not have access to the Internet**, please contact the Associate Dean of the College at 434-947-8126.

First payment due for the Monthly Payment Plan.

Mid-June

Housing and roommate assignments will be available to students through their IQ Web accounts. Check your IQ Web account and start making plans with your roommate!

June

June 30 is the deadline for final high school transcript. Have your guidance counselor send your final official high school transcript to the Admissions Office.

If you wish to receive college credit for any Advanced Placement Courses, International Baccalaureate work, or college courses that you took during high school (dual enrollment), you must have official transcripts and test results sent to Randolph College.

July

Fall bills are mailed from the Business Office.

July 1

Deadline for returning Health and Immunization Forms.

July 15

Deadline for submitting forms: Course Preference Form, Math Information Form, Consent to Disclose Information from Education Records, Riding Background Questionnaire, and Self-Assessment Form.

July 30

Deadline for current Virginia residents to submit the Virginia Tuition Assistance Grant Application.

August 1

Fall semester payments due.

August 15

Deadline to submit proof of health insurance.

Deadline for signing up for the Monthly Payment Plan.

Fall sport student-athletes will move in and begin practice in mid-August. Specific details will be announced by the athletics department.

August 20

Move in day for new international students!

August 25

Move in day for U.S. first-year and transfer students! First-year and new Transfer Student Orientation begins. Parent Orientation begins.

August 31

Classes begin.

For additional information, please visit the New Student Web page and portal weekly. Many required forms can be completed online. You will also find information on residence life, academics, student life, orientation, support services, bringing your computer to campus, and much more. Special information for parents is also included. Through the portal you will be able to set up and access your Randolph College e-mail account. **You are encouraged to access your Randolph College e-mail account at least twice weekly.**

Checklist for New Student Enrollment Forms and Applications

Form	Due Date
<input type="checkbox"/> Signed Financial Aid Award Letter	May 1
<input type="checkbox"/> Campus Employment Form (if eligible for campus employment)	May 1
<input type="checkbox"/> ♣ Housing Form	May 25
<input type="checkbox"/> Optional Monthly Payment Plan first payment due	June 1
<input type="checkbox"/> Final Official High School Transcript (first-year students)	June 30
<input type="checkbox"/> Final College Transcripts for Dual-Enrolled High School Students	June 30
<input type="checkbox"/> AP and IB Scores (first-year students)	June 30
<input type="checkbox"/> Final Official College Transcript (transfer students)	June 30
<input type="checkbox"/> ♣ Health Form (required for residential students only)	July 1
<input type="checkbox"/> ♣ Non-Residential Immunization Form (for day students)	July 1
<input type="checkbox"/> *Course Preference Form (first-year students)	July 15
<input type="checkbox"/> *Math Information Form (full-time, first-year students)	July 15
<input type="checkbox"/> ♣ Consent to Disclose Information from Education Records	July 15
<input type="checkbox"/> *Riding Background Questionnaire	July 15
<input type="checkbox"/> *Self-Assessment Form (full-time, first-year students)	July 15
<input type="checkbox"/> VTAG Application (Virginia Tuition Assistance Grant – for current Virginia residents only)	July 30
<input type="checkbox"/> Proof of Health Insurance (for all full-time students)	August 15
<input type="checkbox"/> Optional Monthly Payment Plan deadline for signing up	August 15

* Can be completed and submitted online at www.randolphcollege.edu/newstudents.

♣ Must be removed from this book or printed from www.randolphcollege.edu/newstudents and submitted by mail or fax.