

EMPLOYEE HANDBOOK ACKNOWLEDGEMENT

I acknowledge that I have received a copy of the Randolph College Staff Handbook Benefits, Disability and Leaving the College Sections dated 8/27/2006. I understand that I am expected to read and understand the Handbook and the revised sections, to adhere to the policies set forth in it, and to advise the College of any provisions applying to me which I do not understand. I understand, however, that the policies in this Handbook are not terms or conditions of employment, that these policies may be changed unilaterally by the College from time to time, and that there may be other things expected of me that are not reflected in the Handbook. I also understand that nothing in this Handbook creates an expressed or implied contract of employment, and that my employment is "at will" and may be terminated, either by myself or by the College, at any time.

SIGNATURE: _____

NAME (print): _____

DATE: _____

Please return this form to Human Resources.